

Greater Hampton Roads HIV Health Services Planning Council

Quality Improvement & Strategic Planning Committee Meeting

Norfolk Department of Human Services, 741 Monticello Avenue

Tuesday, May 19, 2020: 4:00 p.m.

Call to Order: The Quality Improvement & Strategic Planning Committee held a virtual meeting via Zoom Services on May 19, 2020. The meeting was called to order at 4:06 p.m.

Roll Call:

The roll was called as follows:

Present:

Gwendolyn Ellis-Wilson
Todd England
Tanya Kearney

Doris MacNeill
Ashley Brown
Jerome Cuffee

Absent Members:

Tony Boston
Syreeta Dawkins

Planning Council Support Staff:

Deryk Jackson
Teresa Malilwe

Grantee Staff -Present

Jacquelyne Wiggins
Marsha Butler

Moment of Silent Reflection:

A moment of silence and reflection was observed for those affected and infected by HIV and AIDS.

Confirmation Notice of Meeting Posting:

There was no confirmation for the Notice of Meeting Postings received by Support Staff.

Review of Minutes of Previous Meeting:

The committee reviewed the minutes from last meeting. A motion was moved by Ashley and properly seconded by Jerome to approve the minutes as written. The motion passed.

Planning Council Activity Timeline (P-CAT):

The committee reviewed the P-CAT and was on task with the committee's monthly responsibilities.

Review and Update Service Standards:

The following revised Standards of Care were emailed to the committee for final revision.

1. Health Insurance Premium and Cost Sharing Assistance (HIPCSA)
2. Early Intervention Services (EIS)
3. Food Bank and Home Delivered Meals
4. Non-Medical Case Management
5. Oral Health/Dental Services
6. Substance Abuse
7. Medical Case Management

8. Mental Health
9. Outpatient Ambulatory Health Services
10. Referral for Health Care and Support Services
11. AIDS Pharmaceutical Assistance Program-Local
12. Medical Transportation

The committee briefly discussed the Standards of Care. A motion was moved by Gwendolyn and properly seconded by Ashley to approve the revised Standards of Care with the exception of EFA which will be under review at the June meeting. The motion passed.

Norfolk TGA Part A Formulary:

The Part A Norfolk TGA Formulary is reviewed, at least, yearly. During review last year, some minor changes were made to the Formulary.

Concern was expressed that as the landscape is changing, because of insurances, etc..., the Planning Council should strive to be current with the changes. In this regard, the committee discussed extensively, the issue of emergency medications, especially for individuals that are released from jails and have only about three days of medications plus a prescription. The concern was that it takes VMAP more than three days to kick in and thus, leave such individuals without medications for some days. At least, a seven to ten days supply would be helpful until VMAP and/or some insurance kicks in. It was felt that it would be helpful to include this information on the Formulary.

In the Policy Clarification Notice 1602 update, one of the clarifications was that EFA funds can be used as a bridge for short term medical emergency. The Planning Council can put money in EFA to bridge medications until VMAP takes over. LPAP can be used for long term.

The Part A Norfolk TGA is, however, not set up that way. The Norfolk TGA Part A EFA is set up for Emergency Financial Assistance (EFA)-Housing, and Utilities. After extensive discussion, the committee agreed to make an amendment to the EFA Standards of Care definition. Support Staff was requested to make the amendment and submit it to the Recipient for discussion with the Project Officer. The resulting response will be discussed at the June 16th meeting.

Committee members who have experienced a situation with the need for emergency medication for a client, and efforts to bridge the gap before VMAP or some insurance kicks in, were requested to bring documentation or related experiences for discussion at the next meeting.

Triennial Needs Assessment:

In response to the committee's Data Request, the Recipient Staff sent out FY2017, FY2018 and FY2019 Demographics of:

- Transgender Population (MtF, FtM)
- Millennial Population
- Aging Population

This data will be used for the upcoming Triennial Needs Assessment. When the surveys are administered for the Needs Assessment, the committee will want to know that the number of respondents is a true representation of the special populations. The committee will know the best places to reach these populations, and what their needs are.

Some of the data will be shared with the Priorities, Allocations and Policies Committee for the upcoming Priority Setting and Resource Allocations Process.

With regard to collaboration with VDH on the Triennial Needs Assessment, Support Staff noted that efforts to reach Ms. Scott at VDH have not been successful. Support Staff will continue to try and reach Ms. Scott between now and the next committee meeting. Thereafter, if there is no response from VDH, the committee will move forward with the planning for the Triennial Needs Assessment.

Announcements by Members:

There were no announcements.

Any Other Business:

There was no other business to discuss.

Date of Next Meeting;

The next meeting will be Tuesday, June 16th, at 4:00 p.m.

Adjournment:

With no further business to discuss, a motion was moved by Gwendolyn and properly seconded by Jerome to adjourn the meeting. The motion passed.

Respectfully submitted:

Doris McNeill – Chair